

BT/CT/RAD Meeting

Meeting Minutes

12/14/2010

Present: Jennifer Jenner – CT Lab, Gloria Cheng – CT Lab, Linwood Noddin – CT Lab, Peter Kane – CT Lab, Julie Nassif-CT Lab (Facilitator), Barbara Bolstorff - Epidemiology, Sandy Smole – Molecular, Betsy Szymczak – FERN, Cheryl Gauthier – BTRL, Caryn Conley – BTRL, Deb Carter - BTRL (Recorder), Dina Caloggero - IT, Tracy Stiles - QA

Next meeting: 12/28/10, 10 AM, Room133

- I. CLIA inspection scheduled for the first week in December.
 - a. No deficiencies were noted!
- II. CAP inspection of the blood lead lab will occur this week or next
- III. Select Agent inspection will occur sometime (Spring? Summer? Fall?) of 2011
- IV. **BTRL:** Positive Botulism (type B) was identified in a 5 month old baby. Suspect food items were cereal, baby formula and Karo syrup.
- V. **CTRL:**
 - a. 5 validations are occurring on different instruments
 - b. Another cyanide poisoning (suicide) is being investigated
 - c. Liz Clapps has resigned (moving to Cincinnati); she will be missed
- VI. **FERN:** CST training is scheduled for the first week in March.
- VII. **IT:** LRN messenger was updated, creating some problems. A patch was installed for the Biowatch and CT Labs to fix these issues.
- VIII. **Molecular:**
 - a. Preparing for seasonal (H3 type B) flu. H1N1 is not expected to be as much of a problem this year.
 - b. The interpretation statement issued with flu reports need to be updated regularly
 - c. BioWatch is status quo.
- IX. **QA:** Quarterly meetings are being planned to review QA and PT information. A report will be sent out following these meetings. Preventive maintenance will be performed and documented regularly